



MUNICIPAL HEALTH OFFICE

MANDATE

To deliver basic health services, health education and diseases surveillance in the municipality.

VISION

The MHO is a lead agency for the attainment of better health outcomes and for the provision of competitive and responsive health care system

MISSION

To guarantee equitable, sustainable, and quality health for all Lasameno especially the poor.



A. PROVISION OF OUT-PATIENT CONSULTATION

THE SERVICE:

This provides medical assistance to any individual who needs medical attention. This aims to diagnose, treat illnesses and provide appropriate medical assistance.

STEPS/PROCEDURES	REQUIREMENTS	PROCESSING TIME	PERSON INCHARGE
<p>1. Sign in client log book at information desk Wait for the staff to hand your family folder</p> <p>Go to the admission area where vital signs and history of present illness taken</p>	Family Folder Number	5 minutes	RHM/Nurse on duty
2. Go to the Doctor's room for consultation	Family Folder	10 minutes	MHO/DTB Dr. Lorelie R. Remando
3. Go to the laboratory for diagnostic test and go to the nurses station for further instruction and services before discharge	Family folder and request for laboratory and lab fee p50.00/lab test	10 minutes	Med. Tech.
4. Go to RHU pharmacy to procure prescribed medication	Doctor's prescription	5 minutes	Nurse in charge of Pharmacy
Accomplish Client Feed Back Form and drop at designated drop box in front of the Municipal Hall at the Public Assistance Center			
TOTAL RESPONSE TIME:		30 MINUTES	



B. PROVISION OF WELL-BABY SERVICES

THE SERVICE:

One of the objectives of the local government unit of Lasam, Cagayan health program is to immunize children based on the Expanded Program of Immunization. The service is offered every Wednesday to avoid contamination of communicable diseases from other patients.

Note: Vaccines are free of charge.

Vaccines Available (BCG, Hepa B1, B2, B3, DPT1, DPT2, DPT3, OPV1, OPV2, OPV3, Measles Vaccine)

STEPS/PROCEDURES	REQUIREMENTS	PROCESSING TIME	PERSON INCHARGE
1. Sign in client log book at information desk	Under six Card/Immunization Card	5 minutes	RHM/Nurse on duty
2. Wait for the staff to accomplish Under six Card/Immunization Card a. Baby will be weight b. Immunization Cad will be filled up c. For new clients: Immunization Card will be given		10 minutes	
3. Bring baby to the immunization area where: a. Baby will be immunized b. Midwife will give Post-immunization instruction		15 minutes	RHM/Nurse in charge of the patients Barangay
Accomplish Client Feed Back Form and drop at designated drop box in front of the Municipal Hall at the Public Assistance Center			
TOTAL RESPONSE TIME:		30 MINUTES	



C. PROVISION OF MATERNAL CARE SERVICES

THE SERVICE:

One of the objectives of the local government unit of Lasam, Cagayan health program is to provide maternal services to pregnant, parturient, and lactating mothers for comprehensive maternal care. The service is offered every Wednesday to avoid contamination of communicable diseases from other patients.

STEPS/PROCEDURES	REQUIREMENTS	PROCESSING TIME	PERSON INCHARGE
1. Sign in client log book at information desk	Home based Maternal Record (HBMR)	5 minutes	Any available Staff
2. Wait for the staff to accomplish your Home Based Maternal Record (HBMR) a. For new clients-issuing and filling up of the Home Base Maternal Record b. Weighing c. Get vital signs		10 minutes	
3. Get to the examination area and wait for your turn a. Perform Abdominal Examinations b. Injection of Tetanus Toxoid vaccine will be done as scheduled c. Conduct Health Education on Proper Nutrition and Maternal Care d. Refer Complicated pregnancies	HBMR Laboratory results Ultrasound results	30 minutes	RHM/NURSE IN CHARGE
Accomplish Client Feed Back Form and drop at designated drop box in front of the Municipal Hall at the Public Assistance Center			
TOTAL RESPONSE TIME:		45 MINUTES	



D. PROVISION OF DENTAL SERVICES

*Dental Examination

*Tooth Extraction (Parot ti ngipen)

THE SERVICE:

These services are available to adults, pregnant mothers, pre-school and school age children to prevent and treat dental diseases. This is available every Monday to Friday.

STEPS/PROCEDURES	REQUIREMENTS	PROCESSING TIME	PLEASE APPROACH
1. Sign in client log book at information desk	Family Number	3 minutes	
2. Go to Admission Area: a. Get a client number from the admitting area b. Admitting staff takes patient's Blood Pressure		5 minutes	Carol Garcia
3. Go to the dental office and wait for your number to be called for treatment Dentist to performs: a. Tooth examination b. Tooth extraction (if needed) c. Post extraction- instruction about oral care and prescribe medicines	HBMR Laboratory results Ultrasound results	25 minutes	Dr. Joane Quebral
Accomplish Client Feed Back Form and drop at designated drop box in front of the Municipal Hall at the Public Assistance Center			
TOTAL RESPONSE TIME:		33 MINUTES	