

# CONTRACT OF AGREEMENT FOR

CONTRACT NO : 2023-107

TITLE : PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 2<sup>ND</sup> QUARTER  
C.Y. 2023

LOCATION : Centro 02, LGU-Lasam, Cagayan

KNOW ALL MEN BY THESE PRESENTS:

THIS CONTRACT made and entered into this 26<sup>th</sup> day of May, 2023 by and between the Local Government Unit of Lasam, Cagayan, represented herein by the Municipal Mayor DANTE DEXTER A. AGATEP as LGU Lasam,  
(hereinafter called the owner)

PARTY OF THE FIRST PART and SUMMERLOVE GENERAL MERCHANDISE OPC  
(hereinafter called contractor)

represented by CHARLES JULIUS J. RAGUINDIN as PARTY OF THE SECOND PART.

WHEREAS, the owner is desirous that certain works should be supplied and delivered , namely: PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 2<sup>ND</sup> QUARTER C.Y. 2023 has accepted the bid by the Bidder/Supplier for the supply and completion of such works, for the amount of THREE HUNDRED FORTY SIX THOUSAND SEVEN HUNDRED NINETY FIVE PESOS AND FIFTY CENTAVOS (346,795.50).

The whole works comprised in the contract shall be completed within 15 calendar days, in accordance with the provisions of the Bid Documents.

The contractor, at his own proper cost expenses shall fully and faithfully perform all work, furnish all the materials, equipment and labor necessary for the supply and delivery consisting of the following items involved:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT BID PRICE	TOTAL
1	Adaptor	1	pc.	₱40.00	₱40.00
2	Air Freshener (Gel) 180gm	17	bot	₱279.00	₱4,743.00
3	Air Freshener (Spray) 300m	30	bot	₱279.00	₱8,370.00
4	Alcohol (Spray) 250ml	25	bot	₱120.00	₱3,000.00
5	Alcohol Ethyl (1L Pump)	1	bot	₱250.00	₱250.00
6	Alcohol Ethyl (500ml)	90	bot	₱125.00	₱11,250.00
7	Alcohol Ethyl (Gallon)	25	gal.	₱600.00	₱15,000.00
8	Ball Pen (Fine) Black Pilot	26	pc.	₱25.00	₱650.00
9	Ball Pen (HBW) (Black)	259	pc.	₱8.00	₱2,072.00
10	Ball Pen (HBW) (Blue)	44	pc.	₱8.00	₱352.00
11	Ballpen (Faber Castel)	25	pc.	₱15.00	₱375.00
12	BallPen (Regular) Black	185	pc.	₱8.00	₱1,480.00
13	BallPen (Regular) Blue	22	pc.	₱8.00	₱176.00
14	BallPen (Regular) Red	4	pc.	₱8.00	₱32.00
15	Bathroom Deodorizer	26	pc.	₱85.00	₱2,210.00
16	Battery (2A)	41	pc.	₱45.00	₱1,845.00

  
JOSE A. REBULTAN, JR.  
BAC Chairman

  
RODOLFO T. URIAN  
BAC Secretary

  
CHARLES JULIUS J. RAGUINDIN  
Contractor/Supplier

  
DANTE DEXTER A. AGATEP  
Municipal Mayor

  
**JOSE A. REBULTAN, JR.**  
 BAC Chairman

  
**RODELFO T. URIAN**  
 BAC Secretary

  
**CHARLES J. RAGUIDIN**  
 Contractor/Supplier

  
**DANTE DEXTER A. AGATEP**  
 Municipal Mayor

17	Battery (3A)	63	pc.	₱49.00	₱3,087.00
18	Battery 9.0 V (for Microphone)	2	pc.	₱200.00	₱400.00
19	Bleach (1 Gal ) Zonrox	5	gal.	₱200.00	₱1,000.00
20	Bond Paper (A3) Substance 20	1	ream	₱430.00	₱430.00
21	Bond Paper (A4) Subs. 20	184	ream	₱225.00	₱41,400.00
22	Bond Paper (Letter) (Subs. 20)	11	ream	₱215.00	₱2,365.00
23	Brown Envelope (Long)	169	pc.	₱10.00	₱1,690.00
24	Brown Envelope (Short)	91	pc.	₱9.00	₱819.00
25	Calculator	3	pc.	₱435.00	₱1,305.00
26	Certificate Frame (8.5" x 13")	2	pc.	₱145.00	₱290.00
27	Clip, Backfold, All Metal, Clamping: 25mm (1") 12pcs.	20	box	₱25.00	₱500.00
28	Clip, Backfold, All Metal, Clamping: 40mm (1.6") 12pcs.	2	box	₱61.00	₱122.00
29	Clip, Backfold, All Metal, Clamping: 50mm (2") 12pcs.	8	box	₱72.00	₱576.00
30	Computer Cartridge (LX300+)	2	pc.	₱210.00	₱420.00
31	Cord (16mm)	3	roll	₱179.00	₱537.00
32	Correction Pen	4	pc.	₱45.00	₱180.00
33	Correction Tape (5mm x 9m)	97	pc.	₱35.00	₱3,395.00
34	Counter Pen w/ String	1	pc.	₱60.00	₱60.00
35	Cutter Blade Refill (Big)	1	pack	₱54.00	₱54.00
36	Data File Box (Black)	10	pc.	₱125.00	₱1,250.00
37	Data File Box (Green)	9	pc.	₱135.00	₱1,215.00
38	Detergent Powder (1Kg)	2	kg.	₱135.00	₱270.00
39	Dish Washing Liquid (lL)	7	bot	₱60.00	₱420.00
40	Disinfectant Spray (170g)	75	bot	₱300.00	₱22,500.00
41	Door Mat (Cloth)	30	pc.	₱79.00	₱2,370.00
42	Door Mat (Rubber)	3	pc.	₱180.00	₱540.00
43	Double Sided Tape (1")	18	pc.	₱36.00	₱648.00
44	Double Sided Tape 2"	3	pc.	₱109.00	₱327.00
45	Duct Tape (Gray, Red, Blue, Black)	8	pc.	₱100.00	₱800.00
46	Dust Pan (Big)	2	pc.	₱125.00	₱250.00
47	Dust Pan (Medium)	4	pc.	₱90.00	₱360.00
48	EcoBag (Medium)	4	pack	₱365.00	₱1,460.00
49	Electrical Tape	3	pc.	₱50.00	₱150.00
50	Expandable Envelope (Rubberized Tie)	39	pc.	₱50.00	₱1,950.00
51	External Hard Drive 2TB	1	pc.	₱4,800.00	₱4,800.00
52	Fabric Softener	1	bot	₱280.00	₱280.00
53	Face Mask (3 Ply) (Blue)	39	box	₱50.00	₱1,950.00
54	Face Mask (Black)	10	pack	₱50.00	₱500.00
55	Face Mask (KF94) (WHITE) (10pcs./box)	12	box	₱50.00	₱600.00
56	Face Mask (KN95) WHITE (10pcs. per box)	128	box	₱60.00	₱7,680.00
57	Fastener (Long)	3	box	₱150.00	₱450.00
58	Fastener (Small)	14	box	₱78.00	₱1,092.00
59	File Box w/ Cover	2	pc.	₱500.00	₱1,000.00
60	File Organizer (Plastic) (3-Shelves)	1	pc.	₱135.00	₱135.00
61	Flash Drive (64gb)	4	pc.	₱800.00	₱3,200.00
62	Floor Brush	3	pc.	₱120.00	₱360.00
63	Floor Mop (Tornado)	7	pc.	₱470.00	₱3,290.00
64	Folder (A4)	86	pc.	₱10.00	₱860.00
65	Folder (Expandable) (Green)	161	pc.	₱22.00	₱3,542.00
66	Folder (Expandable) (Red)	15	pc.	₱22.00	₱330.00
67	Folder (Expandable) (White)	8	pc.	₱22.00	₱176.00
68	Folder (Long)	435	pc.	₱10.00	₱4,350.00
69	Folder (Short)	10	pc.	₱9.00	₱90.00
70	Gel Pen (.5) (Black)	122	pc.	₱25.00	₱3,050.00
71	Gel Pen (.5) (Blue)	24	pc.	₱25.00	₱600.00
72	Gel Pen (.5) (Green)	9	pc.	₱25.00	₱225.00
73	Gel Pen (.5) (Red)	8	pc.	₱25.00	₱200.00
74	Glass Cleaner (500ml)	7	bot	₱200.00	₱1,400.00
75	Glue (240g)	2	bot	₱138.00	₱276.00
76	Glue (473g)	1	bot	₱290.00	₱290.00
77	Hand Glovers (Rubberized)	25	pair	₱100.00	₱2,500.00
78	Hand Gloves (Ordinary) Latex	3	box	₱400.00	₱1,200.00
79	Hand Sanitizer (1L)(Gel)(Pump)	1	bot	₱230.00	₱230.00
80	Hand Soap (Gal)	2	gal.	₱350.00	₱700.00
81	Highlighter Pen	14	pc.	₱43.00	₱602.00
82	Ink (Brother) BT D60 BK	2	bot	₱700.00	₱1,400.00
83	Ink (Brother) BT D60 C	1	bot	₱700.00	₱700.00
84	Ink (Brother) BT D60 M	1	bot	₱700.00	₱700.00
85	Ink (Brother) BT D60 Y	1	bot	₱700.00	₱700.00
86	Ink (Epson 001) (Black)	6	pc.	₱420.00	₱2,520.00
87	Ink (Epson 001) (Cyan)	6	pc.	₱490.00	₱2,940.00

  
**JOSE A. REBULTAN, JR.**  
 BAC Chairman

  
**RODEN J. URIAN**  
 BAC Secretary

  
**CHARLES JULIUS J. RAGUIDIN**  
 Contractor/Supplier

  
**DANTE DEXTER A. QATEP**  
 Municipal Mayor

88	Ink (Epson 001) (Magenta)	4	pc.	₱490.00	₱1,960.00
89	Ink (Epson 001) (Yellow)	2	pc.	₱490.00	₱980.00
90	Ink (Epson 003) (Black)	27	pc.	₱375.00	₱10,125.00
91	Ink (Epson 003) (Cyan)	17	pc.	₱397.00	₱6,749.00
92	Ink (Epson 003) (Magenta)	17	pc.	₱397.00	₱6,749.00
93	Ink (Epson 003) (Yellow)	17	pc.	₱397.00	₱6,749.00
94	Ink Epson (008) - Black	2	bot	₱1,365.00	₱2,730.00
95	Ink Epson (008) - Cyan	3	bot	₱1,125.00	₱3,375.00
96	Ink Epson (008) - Magenta	3	bot	₱1,125.00	₱3,375.00
97	Ink Epson (008) - Yellow	3	bot	₱1,125.00	₱3,375.00
98	Insect Killer (500ml)	11	bot	₱500.00	₱5,500.00
99	Keyboard Wireless w/ Mouse	2	pc.	₱980.00	₱1,960.00
100	Kitchen Tissue	1	roll	₱125.00	₱125.00
101	Laminating Film (5R)	13	pc.	₱40.00	₱520.00
102	Linen Paper Board (A4 White)	22	pack	₱60.00	₱1,320.00
103	Linen Paper Board (Long White)	26	pack	₱75.00	₱1,950.00
104	Linen Paper Cream (200gsm, Short)	50	pack	₱60.00	₱3,000.00
105	Mailing Envelope	1	box	₱380.00	₱380.00
106	Masking Tape 1" (24mm)	4	pc.	₱35.00	₱140.00
107	Masking Tape 2" (48mm)	17	pc.	₱42.00	₱714.00
108	Mouse (Wireless, Rechargeable)	2	pc.	₱680.00	₱1,360.00
109	Mouse Pad	3	pc.	₱130.00	₱390.00
110	Multi Purpose Furniture Cleaner (330ml)	8	bot	₱449.00	₱3,592.00
111	Muriatic Acid (500ml)	23	bot	₱80.00	₱1,840.00
112	Packinjg Tape 2" (Brown, 300m)	2	pc.	₱150.00	₱300.00
113	Paper Clip (Big)	20	box	₱50.00	₱1,000.00
114	Paper Clip (Small)	2	box	₱40.00	₱80.00
115	Paper Cup	225	pc.	₱1.50	₱337.50
116	Paper Plate	38	pc.	₱1.50	₱57.00
117	Pencil	86	pc.	₱12.00	₱1,032.00
118	Pencil (Staedler)	5	pc.	₱50.00	₱250.00
119	Pencil Sharpener	1	pc.	₱300.00	₱300.00
120	Permanent Marker (Black)	32	pc.	₱45.00	₱1,440.00
121	Photo Paper (50 sheets)	26	pack	₱200.00	₱5,200.00
122	Photo Paper Sticker (Glossy, 50 sheets)	1	pack	₱250.00	₱250.00
123	Post - It Pad (2x3)	17	pad	₱30.00	₱510.00
124	Post it Pad (3x3)	7	pad	₱40.00	₱280.00
125	Post-It Pad 2"	2	pad	₱25.00	₱50.00
126	PPE SET	3	set	₱600.00	₱1,800.00
127	Pranela (Small)	16	pc.	₱15.00	₱240.00
128	Puncher (HD)	2	pc.	₱135.00	₱270.00
129	Push Pin	5	box	₱38.00	₱190.00
130	Rags (Round)	5	pc.	₱3.00	₱15.00
131	Rain Coat w/ Pants	2	set	₱450.00	₱900.00
132	Record Book (300pp)	4	pc.	₱76.00	₱304.00
133	Record Book (500pp)	18	pc.	₱95.00	₱1,710.00
134	Rubber Band (Small)	2	box	₱169.00	₱338.00
135	Rubber Boots	4	pair	₱350.00	₱1,400.00
136	Ruler	2	pc.	₱20.00	₱40.00
137	Ruler (Metal)	2	pc.	₱35.00	₱70.00
138	Sando Bag Recyclable (12x24.5)	1	pack	₱60.00	₱60.00
139	Scissors (Big)	7	pc.	₱125.00	₱875.00
140	Scotch Tape (24mm x 100m)	8	pc.	₱25.00	₱200.00
141	Scotch Tape 2" (48mm x 200m)	13	pc.	₱40.00	₱520.00
142	Seedling Bag (Medium)	94	pc.	₱8.00	₱752.00
143	Sign Pen ( Hi-Tech Point V10 Grip)	29	pc.	₱100.00	₱2,900.00
144	Signing Pen (1.0)(Black)	7	pc.	₱98.00	₱686.00
145	Signing Pen (1.0)(Blue)	1	pc.	₱99.00	₱99.00
146	Sliding Folder (A4)	22	pc.	₱30.00	₱660.00
147	Sliding Trimmer Paper Cutter	1	unit	₱3,500.00	₱3,500.00
148	Soft Broom	4	pc.	₱340.00	₱1,360.00
149	Sponge	1	pc.	₱30.00	₱30.00
150	Stamp Pad Ink	1	bot	₱25.00	₱25.00
151	Stamp Pad No. 1	1	pc.	₱100.00	₱100.00
152	Staple Wire # 35	46	box	₱45.00	₱2,070.00
153	Staple Wire for Book Bind	1	box	₱240.00	₱240.00
154	Staple Wire Remover	2	pc.	₱30.00	₱60.00
155	Stapler w/ Remover Max # 35	4	pc.	₱369.00	₱1,476.00
156	Steel Tape (10m)	2	pc.	₱280.00	₱560.00
157	Stick Broom	1	pc.	₱50.00	₱50.00
158	Sticker Paper (A4) Matte	24	pack	₱100.00	₱2,400.00

  
**JOSE A. REBULTAN, JR.**  
 BAC Chairman

159	Surface Cleaner (VS1) (250 ml)	4	bot	₱208.00	₱832.00
160	Technical Pen (0.5mm - Mars Matic)	1	pc.	₱1,000.00	₱1,000.00
161	Tissue (4ply)	107	roll	₱50.00	₱5,350.00
162	Tissue Pull Ups	24	box	₱65.00	₱1,560.00
163	Toilet Bowl Cleaner (500ml) (Flush & Clean)	84	bot	₱65.00	₱5,460.00
164	Toilet Brush	1	pc.	₱30.00	₱30.00
165	Toner Cartridge ( Ricoh, MP2014AD)	1	pc.	₱1,500.00	₱1,500.00
166	Trash Can (Big)	7	pc.	₱200.00	₱1,400.00
167	Trash Bag (Large)	117	roll	₱85.00	₱9,945.00
168	Trash Bag (Medium)	48	roll	₱50.00	₱2,400.00
169	Trash Bag (Small)	2	roll	₱40.00	₱80.00
170	Trash Bag (XL)	11	roll	₱95.00	₱1,045.00
171	Trash Bag (Yellow)	125	roll	₱20.00	₱2,500.00
172	TypeWriter Ribbon	3	pc.	₱32.00	₱96.00
173	UniPin Drawing Pen (0.3) (Black)	3	pc.	₱120.00	₱360.00
174	Wet Tissue(Big)	12	pack	₱90.00	₱1,080.00
175	White Board Marker (Black)	13	pc.	₱65.00	₱845.00
176	White Board Marker (Blue)	2	pc.	₱70.00	₱140.00
177	Xerox Toner (Fuji Docucenter)	1	pc.	₱5,300.00	₱5,300.00
178	Yellow Paper	1	pad	₱25.00	₱25.00
					<b>₱346,795.50</b>

  
**RODEL T. URIAN**  
 BAC Secretary

  
**CHARLES JULIUS J. RAGUJINDIN**  
 Contractor/Supplier

  
**DANTE DEXTER A. AGATEP**  
 Municipal Mayor


**THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. The following documents shall deemed to form and be interpreted and construed as part of this agreement, viz:
  - a. Plans
  - b. Specifications and/or Proposal Booklets
  - c. General Conditions and Special Conditions
  - d. Advertisement or Evidence of Publication of Bids Projects
  - e. Contractor's License and Certificate of Renewal
  - f. Certificate of Availability of Funds
  - g. Performance Bond
  - h. Bids and Abstract of Bids
  - i. Issuance of the Award by the HOPE
  - j. Acceptance by the Winning Bidder
  - k. Duly Approved Cost Estimates
  - l. Authority to the Contractor's Representative/Signatory to the Contract
  - m. Delivery Schedule
  - n. Other Pertinent Documents as may be Reasonably Required by Owner
2. In consideration of the payment to be made by the Owner to the contractor are hereinafter mentioned, the contractors hereby covenants with the Owner to Supply, deliver and complete the work in conformity in all respects with the provisions of the contract.
3. The Owner hereby covenants to pay the contractor in consideration of the Supply, deliver and completion of the works, the contract price at the times and in all manner prescribed by the contract and specified in the Bid.
4. The implementing Rules and Guidelines regarding adjustment of Contract Price adopted and approved by the government will be applied in this contract.
5. The contractor warrants that he has not given nor promised to give money or gift to any employee of the Owner to secure this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands the day, month and year first above written.

**JOSE A. REBULTAN, JR.**  
BAC Chairman

  
**RODEX J. URIAN**  
BAC Secretary

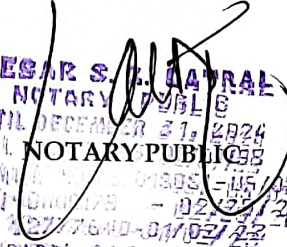
  
**CHARLES JULIUS J. RAGUINDIN**  
Bidder/Supplier

  
**DANTE DEXTER A. AGATEP**  
Municipal Mayor

# ACKNOWLEDGEMENT

BEFORE ME, Notary Public for in the Province of Cagayan personally appeared HON. DANTE DEXTER A. AGATEP with Community Tax Certificate No. 27369701 issued on January 03, 2023 at Lasam, Cagayan, Local Government Unit, Lasam, Cagayan and CHARLES JULIUS JURADO RAGUINDIN with Community Tax Certificate No. 05605312 issued on January 09, 2023 at Lasam, Cagayan known to me to be the same person who executed the foregoing CONTRACT OF AGREEMENT and they acknowledged to me that the same is their true act and deed for in behalf of the PARTIES they represent.

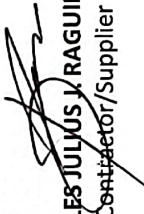
IN WITNESS WHEREOF, I have hereunto affixed my signature and seal this \_\_\_\_\_ day of MAY 26 2023 at Lasam, Cagayan.


  
CAESAR S. CABRAL  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2024  
ROLL NOTARY PUBLICS  
PROVINCE OF CAGAYAN  
PTB No. 1277640-01/02/23  
APARRI, CAGAYAN

  
JOSE A. REBULTAN, JR.  
BAC Chairman

  
RODOLFO T. URIAN  
BAC Secretary

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CHARLES JULIUS RAGUINDIN  
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