

**PURCHASE ORDER**

**LGU**

<b>Supplier :</b> LIGHTHOUSE COOPERATIVE <b>Address :</b> Tuguegarao City <b>TIN :</b> _____	<b>P.O. No. :</b> 2024-02-136 <b>Date :</b> 07-24-24 <b>Mode of Procurement :</b> _____ <b>PR No./s</b> _____
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b> _____	<b>Delivery Term :</b> _____
<b>Date of Delivery :</b> _____	<b>Payment Term :</b> _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Laptop	1	93,990.00	93,990.00


**(Total Amount in Words)**      Ninety Three Thousand Nine Hundred Ninety Pesos Only      93,990.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: **LIGHTHOUSE COOPERATIVE**  
**SALES AND SERVICES**  
LIGHTHOUSE COOPERATIVE TUGUEGARAO CITY

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Very truly yours, 

**ENGR. DANTE DEXTER A. AGATEP**

\_\_\_\_\_  
Signature over Printed Name of Authorized Official

Municipal Mayor  
\_\_\_\_\_  
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date