

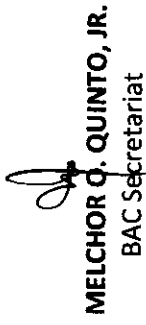
  
JOSE A. REBUTTAN, JR.  
BAC Chairman

CONTRACT OF AGREEMENT  
FOR

CONTRACT NO : 2025-098

TITLE : PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 2<sup>ND</sup> QUARTER  
C.Y. 2025

LOCATION : Centro 02, LGU-Lasam, Cagayan

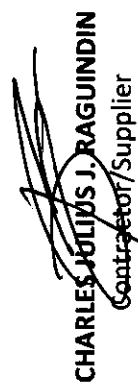
  
MELCHOR Q. QUINTO, JR.  
BAC Secretariat

KNOW ALL MEN BY THESE PRESENTS:

THIS CONTRACT made and entered into this 28<sup>th</sup> day of March, 2025 by and between the Local Government Unit of Lasam, Cagayan, represented herein by the Municipal Mayor DANTE DEXTER A. AGATEP as LGU Lasam,  
(hereinafter called the owner)

PARTY OF THE FIRST PART and SUMMERLOVE GENERAL MERCHANDISE OPC  
(hereinafter called contractor)

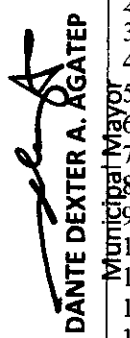
represented by CHARLES JULIUS J. RAGUINDIN as PARTY OF THE SECOND PART.

  
CHARLES JULIUS J. RAGUINDIN  
Contractor/Supplier

WHEREAS, the owner is desirous that certain works should be supplied and delivered , namely: PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 2<sup>nd</sup> QUARTER C.Y. 2025 has accepted the bid by the Bidder/Supplier for the supply and completion of such works, for the amount of Three Hundred Thirty-Five Thousand Fifty-Three Pesos (335,053.00).


The whole works comprised in the contract shall be completed within 15 calendar days, in accordance with the provisions of the Bid Documents.

The contractor, at his own proper cost expenses shall fully and faithfully perform all work, furnish all the materials, equipment and labor necessary for the supply and delivery consisting of the following items involved:

  
DANTE DEXTER A. AGATEP  
Municipal Mayor

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT BID PRICE	TOTAL
1	Adaptor	1	pc.	40.00	40.00
2	Air Freshener (Gel) 180gm	13	bot	320.00	4,160.00
3	Alcohol (Spray) 330ml	1	bot	160.00	160.00
4	Alcohol (Spray) Lavander 330ml	2	bot	320.00	640.00
5	Alcohol Ethyl (1L Pump)	3	bot	300.00	900.00
6	Ball Pen (Black, FlexStick)	145	pc.	10.00	1,450.00
7	Ball pen (Faber Castel, Black)	29	pc.	17.00	493.00
8	Ball pen (Faber Castel, Blue)	10	pc.	17.00	170.00
9	Ball Pen (Fine) Black	23	pc.	35.00	805.00
10	Ball Pen (Fine) Red	1	pc.	35.00	35.00
11	Ball Pen (HBW) (Black)	205	pc.	10.00	2,050.00
12	Ball Pen (HBW) (Blue)	5	pc.	10.00	50.00
13	BallPen (Regular) Red	17	pc.	10.00	170.00
14	Bathroom Deodorizer	4	pc.	85.00	340.00
15	Battery (2A)	106	pc.	45.00	4,770.00
16	Battery (3A)	50	pc.	50.00	2,500.00
17	Battery 9.0 V (for Microphone)	4	pc.	200.00	800.00

  
JOSE A. REBUTIAN, JR.  
BAC Chairman

  
MELCHOR O. QUINTO, JR.  
BAC Secretary

  
CHARLES JUEUS RABUINDIN  
Contractor/Supplier


  
DANTE DEXTER A. AGATEP  
Municipal Mayor

18	Bleach (Violet)(1 Gal)	1	gal.	250.00	250.00
19	Bleach (Violet)(1000ml)	2	bot	120.00	240.00
20	Bond Paper (A3) Substance 20	1	ream	450.00	450.00
21	Bond Paper (A4) Subs. 20	237	ream	240.00	56,880.00
22	Bond Paper (Letter) (Subs. 20)	6	ream	228.00	1,368.00
23	Brown Envelope (A4)	24	pc.	12.00	288.00
24	Brown Envelope (Short)	50	pc.	10.00	500.00
25	Certificate Frame (8.5" x 13")	44	pc.	250.00	11,000.00
26	Certificate Holder (A4)	10	pc.	65.00	650.00
27	Certificate Holder (A4, LType, Acrylic)	600	pc.	25.00	15,000.00
28	Clip, Backfold, All Metal, Clamping: 25mm (1") 12pcs.	2	box	15.00	30.00
29	Clip, Backfold, All Metal, Clamping: 32mm(1.25") 12pcs.	48	box	27.00	1,296.00
30	Clip, Backfold, All Metal, Clamping: 40mm (1.6") 12pcs.	4	box	64.00	256.00
31	Clip, Backfold, All Metal, Clamping: 50mm (2") 12pcs.	4	box	75.00	300.00
32	Computer Cartridge (LX300+)	3	pc.	275.00	825.00
33	Computer Ribbon (LX310)	7	pc.	310.00	2,170.00
34	Cord (16mm)	2	roll	179.00	358.00
35	Correction Tape (5mm x 9m)	3	pc.	50.00	150.00
36	Counter Pen w/ String	2	pc.	60.00	120.00
37	Cutter Big	3	pc.	160.00	480.00
38	Cutter Blade Refill (Big)	1	pack	55.00	55.00
39	Data File Box (Black)	5	pc.	280.00	1400.00
40	Data File Box (Green)	2	pc.	280.00	560.00
41	Dish Washing Liquid (Joy)	9	bot	170.00	1,530.00
42	Dish Washing Liquid (IL)	8	bot	65.00	520.00
43	Door Mat (Cloth)	23	pc.	79.00	1817.00
44	Door Mat (Rubber)	1	pc.	180.00	180.00
45	Double Sided Tape (1")	1	pc.	55.00	55.00
46	Double Sided Tape 2"	10	pc.	120.00	1,200.00
47	Duct Tape (Gray, Red, Blue, Black)	5	pc.	100.00	500.00
48	Dust Pan (Big)	1	pc.	135.00	135.00
49	Eraser (Staedler)	2	pc.	50.00	100.00
50	Extension Outlet w/ Switch	3	unit	420.00	1,260.00
51	Fabric Softener (800ml)	5	bot	279.00	1,395.00
52	Fastener (Long)	13	box	165.00	2,145.00
53	Fastener (Small)	3	box	85.00	255.00
54	File Box w/ Cover	1	pc.	500.00	500.00
55	File Organizer (File Folder 2")	3	pc.	275.00	825.00
56	File Tray	1	pc.	429.00	429.00
57	Folder (Blue)	50	pc.	12.00	600.00
58	Folder (Colored - Yellow or Pink)	1	ream	900.00	900.00
59	Folder (Expandable) (Green)	23	box	30.00	690.00
60	Folder (Expandable) (Red)	18	pc.	30.00	540.00
61	Folder (Expandable) (White)	53	pc.	30.00	1,590.00
62	Folder (Long)	833	pc.	12.00	9,996.00
63	Gel Pen (.5 Violet)	3	pc.	30.00	90.00
64	Gel Pen (.5) (Black)	49	pc.	30.00	1,470.00
65	Gel Pen (.5) (Blue)	19	pc.	30.00	570.00
66	Gel Pen (.5) (Green)	2	pc.	30.00	60.00
67	Gel Pen (.5) (Red)	27	pc.	30.00	810.00
68	Glue (130g)	1	bot	100.00	100.00
69	Glue (240g)	2	bot	185.00	370.00
70	Hand Glove, Long Arm (Large)	6	pair	150.00	900.00
71	Hand Glovers (Rubberized)	23	pair	130.00	2990.00
72	Hand Sanitizer (300ml) (Gel)	2	bot	250.00	,500.00
73	HDMI Cord	1	pc.	1,000.00	1,000.00
74	Highlighter Pen	9	pc.	43.00	387.00
75	Ink (Brother) BT 5000B	1	bot	625.00	625.00
76	Ink (Brother) BT 5000C	1	bot	720.00	720.00
77	Ink (Brother) BT 5000M	2	bot	720.00	1,440.00
78	Ink (Brother) BT 5000Y	1	bot	720.00	720.00
79	Ink (Epson 001) (Black) Big Bottle	18	pc.	850.00	15,300.00
80	Ink (Epson 001) (Cyan)	13	pc.	550.00	7,150.00
81	Ink (Epson 001) (Magenta)	13	pc.	550.00	7,150.00
82	Ink (Epson 001) (Yellow)	9	pc.	550.00	4950.00
83	Ink (Epson 003) (Black)	28	pc.	390.00	10,920.00
84	Ink (Epson 003) (Cyan)	20	pc.	400.00	8,000.00
85	Ink (Epson 003) (Magenta)	16	pc.	400.00	6,400.00

  
JOSE A. REBUTAN, JR.

MELCHOR O. QUINTO, JR.

CHARLES JUNUS J. RAGUINDIN  
Assistant Secretary

  
DANTE DEXTER A. AGATEP  
Municipal Mayor

BAC Chairman	86	Ink (Epson 003) (Yellow)	20	pc.	400.00	8,000.00
	87	Ink Epson (008) - Black	5	bot	1,475.00	7,375.00
	88	Ink Epson (008) - Cyan	3	bot	1,200.00	3,600.00
	89	Ink Epson (008) - Magenta	3	bot	1,200.00	3,600.00
	90	Ink Epson (008) - Yellow	2	bot	1,200.00	2,400.00
	91	Insect Killer (Branded) (500ml)	8	can	520.00	4,160.00
	92	Keyboard Wireless w/ Mouse	4	pc.	1,300.00	5,200.00
	93	Laminating Film (9", Roll)	5	roll	800.00	4,000.00
	94	Linen Paper Board (A4 White)	115	pack	70.00	8,050.00
	95	Linen Paper Board (Long White)	7	pack	80.00	560.00
	96	Mailing Envelope	5	box	400.00	2,000.00
	97	Mouse (Wireless, Rechargeable)	1	pc.	700.00	700.00
	98	Multi Purpose Furniture Cleaner (330ml)	4	bot	500.00	2,000.00
	99	Muriatic Acid	2	gal.	700.00	1,400.00
	100	Paper Clip (Big)	1	box	65.00	65.00
	101	Paper Clip (Medium Size)	100	box	50.00	5,000.00
	102	Paper Clip (Small)	4	box	50.00	200.00
	103	Paper Plate	38	pc.	1.50	57.00
	104	Pencil	64	pc.	12.00	768.00
	105	Permanent Marker (Black)	14	pc.	60.00	840.00
	106	Photo Paper (50 sheets)	24	pack	375.00	9,000.00
	107	Post - It Pad (2x3)	5	pad	45.00	225.00
	108	Post it Pad (3x3)	11	pad	55.00	605.00
	109	Post-It Pad (1/8)	2	pad	40.00	80.00
	110	Post-It Pad 2"	2	pad	40.00	80.00
	111	Push Pin	2	box	44.00	88.00
	112	Rags (Round)	11	pc.	5.00	55.00
	113	Record Book (300pp)	6	pc.	110.00	660.00
	114	Record Book (500pp)	4	pc.	130.00	520.00
	115	Rubber Band (Small)	2	box	169.00	338.00
	116	Sando Bag Recyclable (12x24.5)	1	pack	70.00	70.00
	117	Scotch Tape (24mm x 100m)	2	pc.	45.00	90.00
	118	Scotch Tape 2" (48mm x 200m)	3	pc.	45.00	135.00
	119	Sign Pen ( Hi-Tech Point V10 Grip)	42	pc.	110.00	4620.00
	120	Signing Pen (1.0)(Black)	6	pc.	110.00	660.00
	121	Signing Pen (1.0)(Blue)	1	pc.	110.00	110.00
	122	Soft Broom	5	pc.	340.00	1,700.00
	123	Sponge	3	pc.	29.00	87.00
	124	Stamp Pad No. 1	1	pc.	100.00	100.00
	125	Staple Wire (GunTucker)	1	box	250.00	250.00
	126	Staple Wire Remover	10	pc.	35.00	350.00
	127	Stapler w/ Remover Max # 35	3	pc.	370.00	1,110.00
	128	Steel Tape (10m)	2	pc.	350.00	700.00
	129	Sticker Paper (A4, Glossy)	39	pack	120.00	4680.00
	130	Tissue (4ply)	129	roll	50.00	6450.00
	131	Tissue Pull Ups	20	box	75.00	1500.00
	132	Toilet Bowl Cleaner (500ml) (Flush & Clean)	20	bot	150.00	3000.00
	133	Toner Cartridge ( Ricoh, MP2014AD)	1	pc.	2,500.00	2,500.00
	134	Trash Bag (Large)	111	roll	120.00	13,320.00
	135	Trash Bag (Medium)	42	roll	75.00	3150.00
	136	Trash Bag (Small)	6	roll	50.00	300.00
	137	Trash Bag (XL)	7	roll	135.00	945.00
	138	Trash Bag (Yellow)	5	roll	250.00	1,250.00
	139	Trash Bin (Large, White, Office Quality)(	1	pc.	230.00	230.00
	140	Trash Can (Small)	1	pc.	170.00	170.00
	141	Wet Tissue(Big)	16	pack	90.00	1,440.00
	142	White Board Ink Refill	1	bot	170.00	170.00
	143	White Board Marker (Black)	3	pc.	79.00	237.00
	144	White Board Marker (Blue)	2	pc.	80.00	160.00
						335,053.00
BAC Secretariat						
Contractor/Supplier						
Municipal Mayor						

**THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. The following documents shall deemed to form and be interpreted and construed as part of this agreement, viz:
  - a. Plans
  - b. Specifications and/or Proposal Booklets
  - c. General Conditions and Special Conditions
  - d. Advertisement or Evidence of Publication of Bids Projects
  - e. Contractor's License and Certificate of Renewal
  - f. Certificate of Availability of Funds
  - g. Performance Bond
  - h. Bids and Abstract of Bids
  - i. Issuance of the Award by the HOPE
  - j. Acceptance by the Winning Bidder
  - k. Duly Approved Cost Estimates
  - l. Authority to the Contractor's Representative/Signatory to the Contract
  - m. Delivery Schedule
  - n. Other Pertinent Documents as may be Reasonably Required by Owner
2. In consideration of the payment to be made by the Owner to the contractor are hereinafter mentioned, the contractors hereby covenants with the Owner to Supply, deliver and complete the work in conformity in all respects with the provisions of the contract.
3. The Owner hereby covenants to pay the contractor in consideration of the Supply, deliver and completion of the works, the contract price at the times and in all manner prescribed by the contract and specified in the Bid.
4. The implementing Rules and Guidelines regarding adjustment of Contract Price adopted and approved by the government will be applied in this contract.
5. The contractor warrants that he has not given nor promised to give money or gift to any employee of the Owner to secure this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands the day, month and year first above written.

**MELCHOR Q. QUINTO, JR.**  
BAC Secretariat

  
**CHARLES JULIUS J. RAGUINDIN**  
Bidder/Supplier

  
**DANTE DEXTER A. AGATEP**  
Municipal Mayor

ACKNOWLEDGEMENT

BEFORE ME, Notary Public for in the Province of Cagayan personally appeared HON. DANTE DEXTER A. AGATEP with Community Tax Certificate No. 20655351 issued on January 03, 2025 at Lasam, Cagayan and CHARLES JULIUS J. RAGUINDIN with Community Tax Certificate No. 20741968 issued on January 06, 2025 at Lasam, Cagayan known to me to be the same person who executed the foregoing CONTRACT OF AGREEMENT and they acknowledged to me that the same is their true act and deed for in behalf of the PARTIES they represent.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal this MAR 28 2025 day of \_\_\_\_\_ at APARRIL CAGAYAN.

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Series of: 2025

NOTARY PUBLIC

CAESAR S. R. CATRAL  
Notary Public  
Until December 31, 2026  
Roll No. 43285  
IBP Lifetime Member No. 013051 - 09/05/2014  
PTR No. 14837086 - 01/02/2025  
CLE Compliance No. VIII-0022733 - 02/21/2025

JOSE A. REBULTAN, JR.  
BAC Chairman

MELCHOR O. QUINTO, JR.  
BAC Secretariat

CHARLES JULIUS J. RAGUINDIN  
Contractor/Supplier

DANTE DEXTER A. AGATEP  
Municipal Mayor