

*Jose A. Rebultan, Jr.*  
JOSE A. REBULTAN, JR.  
BAC Chairman

*Charles Quinto, Jr.*  
CHARLES QUINTO, JR.  
BAC Secretariat

*Charles Julius J. Raguindin*  
CHARLES JULIUS J. RAGUINDIN  
Contractor/Supplier

*Dante Dexter A. Agatep*  
DANTE DEXTER A. AGATEP  
Municipal Mayor

# CONTRACT OF AGREEMENT FOR

CONTRACT NO : 2025-307

TITLE : PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 4<sup>TH</sup> QUARTER  
C.Y. 2025

LOCATION : Centro 02, LGU-Lasam, Cagayan

## KNOW ALL MEN BY THESE PRESENTS:

THIS CONTRACT made and entered into this 1<sup>st</sup> day of December, 2025 by and between the Local Government Unit of Lasam, Cagayan, represented herein by the Municipal Mayor DANTE DEXTER A. AGATEP as LGU Lasam,  
(hereinafter called the owner)

PARTY OF THE FIRST PART and SUMMERLOVE GENERAL MERCHANDISE OPC  
(hereinafter called contractor)

represented by CHARLES JULIUS J. RAGUINDIN as PARTY OF THE SECOND PART.

WHEREAS, the owner is desirous that certain works should be supplied and delivered, namely: PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 4<sup>TH</sup> QUARTER C.Y. 2025 has accepted the bid by the Bidder/Supplier for the supply and completion of such works, for the amount of Two Hundred Ninety Three Thousand Nine Hundred Ninety One Pesos (293,991.00).

The whole works comprised in the contract shall be completed within 7 calendar days, in accordance with the provisions of the Bid Documents.

The contractor, at his own proper cost expenses shall fully and faithfully perform all work, furnish all the materials, equipment and labor necessary for the supply and delivery consisting of the following items involved:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT BID PRICE	TOTAL
1	Adaptor	2	pc.	40.00	80.00
2	Air Freshener (Gel) 180gm	20	bot	350.00	7,000.00
3	Air Freshener (Spray) 300ml	13	bot	375.00	4,875.00
4	Air Freshener (Spray) Lemon 300ml	1	bot	350.00	350.00
5	Air Freshener (Spray) Lavander, Vanilla	3	bot	350.00	1,050.00
6	Alcohol (Spray) 250ml	18	bot	180.00	3,240.00
7	Alcohol Ethyl (1L Pump)	1	bot	400.00	400.00
8	Alcohol Ethyl (Gallon)	1	gal.	600.00	600.00
9	Ball Pen (Fine) Black Pilot	10	pc.	35.00	350.00
10	Ball Pen (HBW) (Black)	461	pc.	10.00	4,610.00
11	Ball Pen (HBW) (Blue)	5	pc.	10.00	50.00
12	Ball Pen (Flexstick) (Black)	20	pc.	80.00	400.00
13	Ballpen (Faber Castel)	54	pc.	20.00	1,080.00
14	BallPen (Regular) Black	50	pc.	10.00	500.00

JOSE A. REBULAN, JR. BAC Chairman	15	BallPen (Regular) Red	5	pc.	10.00	50.00
	16	Bathroom Deodorizer	17	pc.	85.00	1,445.00
	17	Battery (2A)	9	pc.	45.00	405.00
	18	Battery (3A)	23	pc.	55.00	1,265.00
	19	Bleach (Violet)(1000ml)	2	bot	160.00	320.00
	20	Bond Paper (A3) Substance 20	1	ream	485.00	485.00
	21	Bond Paper (A4) Subs. 20	185	ream	245.00	45,325.00
	22	Bond Paper (Legal) (Subs. 20)	162	ream	255.00	41,310.00
	23	Calculator (JS 120TVS)	1	pc.	3,800.00	3,800.00
	24	Certificate holder A4	10	pc.	80.00	800.00
	25	Computer Cartridge (LX300+)	2	pc.	300.00	600.00
	26	Cord (16mm)	4	roll	179.00	716.00
	27	Dish Washing Liquid (Branded)	4	bot	150.00	600.00
	28	Dish Washing Liquid (IL)	20	bot	65.00	1,300.00
	29	Disinfectant Spray (170g)	7	bot	400.00	2,800.00
MELCHOR Q. QUINTO, JR. BAC Secretary	30	Door Mat (Cloth)	7	pc.	80.00	560.00
	31	Duct Tape (Gray, Red, Blue, Black)	1	pc.	100.00	100.00
	32	Dust Pan (Small)	2	pc.	80.00	160.00
	33	Eraser (Staedler)	5	pc.	50.00	250.00
	34	Fabric Softener	3	bot	280.00	840.00
	35	Fastener (Long)	1	box	165.00	165.00
	36	Fastener (Small)	8	box	85.00	680.00
	37	File Tray	1	pc.	420.00	420.00
	38	Flash Driver (32gb)	2	pc.	400.00	800.00
	39	Floor Mop (Tornado)	1	pc.	800.00	800.00
	40	Folder (A4)	30	pc.	12.00	360.00
	41	Folder (Colored)	200	pc.	20.00	4,000.00
	42	Folder (Expandable) (Green)	8	pc.	35.00	280.00
	43	Folder (Expandable) (White)	2	pc.	35.00	70.00
	44	Folder (Short)	20	pc.	10.00	200.00
CHARLES JULIUS J. AGUINDIN Chairperson/Supplier	45	Gel Pen (.5) (Black)	38	pc.	30.00	1,140.00
	46	Gel Pen (.5) (Blue)	11	pc.	30.00	330.00
	47	Gel Pen (.5) (Green)	14	pc.	30.00	420.00
	48	Gel Pen (.5) (Red)	6	pc.	30.00	180.00
	49	Gel Pen (.7) Black	10	pc.	30.00	300.00
	50	Glass Cleaner (500ml)	1	bot	250.00	250.00
	51	Glue (473g)	1	bot	350.00	350.00
	52	Hand Gloves (Rubberized)	30	pair	130.00	3,900.00
	53	Highlighter Pen	5	pcs.	50.00	250.00
	54	Ink (Epson 001) (Black) BIG Bottle	10	pc.	875.00	8,750.00
	55	Ink (Epson 001) (Cyan)	8	pc.	575.00	4,600.00
	56	Ink (Epson 001) (Magenta)	8	pc.	575.00	4,600.00
	57	Ink (Epson 001) (Yellow)	8	pc.	575.00	4,600.00
	58	Ink (Epson 003) (Black)	42	pc.	420.00	17,640.00
	59	Ink (Epson 003) (Cyan)	22	pc.	450.00	9,900.00
	60	Ink (Epson 003) (Magenta)	20	pc.	450.00	9,000.00
	61	Ink (Epson 003) (Yellow)	22	pc.	450.00	9,900.00
	62	Ink (Epson 664) (Black)	2	pc.	450.00	900.00
	63	Ink Epson (008) - Black	2	bot	1,500.00	3,000.00
	64	Ink Epson (008) - Cyan	1	bot	1,300.00	1,300.00
	65	Ink Epson (008) - Magenta	1	bot	1,300.00	1,300.00
	66	Ink Epson (008) - Yellow	1	bot	1,200.00	1,200.00
DANTE DEXTER A. AGATEP Municipal Mayor	67	Insect Killer (500ml)	16	bot	650.00	10,400.00
	68	Kitchen Tissue	1	roll	125.00	125.00
	69	Linen Paper Board (A4 White)	120	pack	80.00	9,600.00
	70	Mouse Pad	3	pc.	130.00	390.00
	71	Plastic Ring Binder 25mm A4 size	40	pcs.	40.00	1,600.00
	72	Pen Holder	2	pc.	160.00	320.00
	73	Photo Paper (50 sheets)	4	pack	380.00	1,520.00
	74	Photo Paper Sticker (Glossy, 50 sheets)	6	pack	380.00	2,280.00
	75	Post - It Pad (2x3)	13	pad	45.00	585.00
	76	Post it Pad (3x3)	13	pad	55.00	715.00
	77	Post-It Pad (1/8)	8	pad	40.00	320.00

*John A. RIBULTAN, JR.*

78	Post-It Pad 2"	3	pad	40.00	120.00
79	Pranelia (Small)	5	pc.	20.00	100.00
80	Push Pin	2	box	55.00	110.00
81	Record Book (300pp)	1	pc.	110.00	110.00
82	Record Book (500pp)	18	pc.	130.00	2,340.00
83	Rubber Band (Big)	3	box	250.00	750.00
84	Rubber Boots	1	pair	400.00	400.00
85	Scotch Tape (24mm x 100m)	6	pc.	45.00	270.00
86	Sign Pen ( Hi-Tech Point V10 Grip)	56	pc.	110.00	6,160.00
87	Soft Broom	1	pc.	340.00	340.00
88	Sponge	4	pc.	30.00	120.00
89	Stapler w/ Remover Max # 35	4	pc.	370.00	1,480.00
90	Sticker Paper (A4) Matte	1	pack	130.00	130.00
91	Sticker Paper (A4, Glossy)	16	pack	130.00	2,080.00
92	Tissue (3ply)	123	roll	55.00	6,765.00
93	Tissue (Roll, Ordinary)	29	roll	15.00	435.00
94	Tissue Pull Ups	52	box	80.00	4,160.00
95	Toilet Bowl Cleaner	35	bot	150.00	5,250.00
96	Toilet Brush	1	pc.	50.00	50.00
97	Trash Bag (Large)	25	roll	120.00	3,000.00
98	Trash Bag (Medium)	55	roll	75.00	4,125.00
99	Trash Bag (Small)	6	roll	50.00	300.00
100	Trash Bag (XL)	6	roll	135.00	810.00
101	Wet Tissue(Big)	38	pack	90.00	3,420.00
102	Yellow Paper	2	pad	55.00	110.00
103	Plastic Storage Box	3	pcs.	1,000.00	3,000.00
104	Spoon and Fork	1	doz	500.00	500.00
105	Drinking Glass (350ml)	1	doz	400.00	400.00
					293,991.00

*CHARLES JULIUS J. RAGUINDIN*

Contractor/Supplier

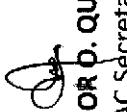
*DANTE DEXTER A. AGATEP*

Municipal Mayor

**THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. The following documents shall be deemed to form and be interpreted and construed as part of this agreement, viz:
  - a. Plans
  - b. Specifications and/or Proposal Booklets
  - c. General Conditions and Special Conditions
  - d. Advertisement or Evidence of Publication of Bids Projects
  - e. Contractor's License and Certificate of Renewal
  - f. Certificate of Availability of Funds
  - g. Performance Bond
  - h. Bids and Abstract of Bids
  - i. Issuance of the Award by the HOPE
  - j. Acceptance by the Winning Bidder
  - k. Duly Approved Cost Estimates
  - l. Authority to the Contractor's Representative/Signatory to the Contract
  - m. Delivery Schedule
  - n. Other Pertinent Documents as may be Reasonably Required by Owner
2. In consideration of the payment to be made by the Owner to the contractor are hereinafter mentioned, the contractors hereby covenants with the Owner to Supply, deliver and complete the work in conformity in all respects with the provisions of the contract.
3. The Owner hereby covenants to pay the contractor in consideration of the Supply, deliver and completion of the works, the contract price at the times and in all manner prescribed by the contract and specified in the Bid.
4. The implementing Rules and Guidelines regarding adjustment of Contract Price adopted and approved by the government will be applied in this contract.
5. The contractor warrants that he has not given nor promised to give money or gift to any employee of the Owner to secure this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands the day, month and year first above written.

  
**MELCHOR O. QUINTO, JR.**  
BAC Secretariat

  
**CHARLES JULIUS J. RAGUINDIN**  
Bidder/Supplier

  
**DANTE DEXTER A. AGATEP**  
Municipal Mayor

## ACKNOWLEDGEMENT

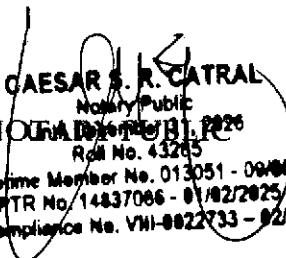
BEFORE ME, Notary Public for in the Province of Cagayan personally appeared HON. DANTE DEXTER A. AGATEP with Community Tax Certificate No. 20655351 issued on January 03, 2025 at Lasam, Cagayan and CHARLES JULIUS J. RAGUINDIN with Community Tax Certificate No. 20741968 issued on January 06, 2025 at Lasam, Cagayan known to me to be the same person who executed the foregoing CONTRACT OF AGREEMENT and they acknowledged to me that the same is their true act and deed for in behalf of the PARTIES they represent.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal this \_\_\_\_\_ day of DEC 01 2025 at APANHI, CAGAYAN

  
**JOSÉ A. REBULTAN, JR.**  
BAC Chairman

  
**MELCHOR O. QUINTO, JR.**  
BAC Secretariat

  
**DANTE DEXTER A. AGATEP**  
Municipal Mayor

  
**CAESAR S. R. CATRAL**  
Notary Public  
NOTARIAL ACTS: 01/01/2026  
Reg. No. 43265  
IBP Lifetime Member No. 013051 - 09/09/2014  
PTR No. 14837086 - 01/02/2025  
ACLE Compliance No. VHI-0022733 - 02/21/2025

Doc. No. : 129  
Page No. : 29  
Book No. : 13  
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