

# CONTRACT OF AGREEMENT FOR

CONTRACT NO : 2025-267

TITLE : PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 3<sup>RD</sup> QUARTER  
C.Y. 2025

LOCATION : Centro 02, LGU-Lasam, Cagayan

KNOW ALL MEN BY THESE PRESENTS:

THIS CONTRACT made and entered into this 8<sup>th</sup> day of September, 2025 by and between the Local Government Unit of Lasam, Cagayan, represented herein by the Municipal Mayor **DANTE DEXTER A. AGATEP** as LGU Lasam,  
(hereinafter called the owner)

PARTY OF THE FIRST PART and SUMMERLOVE GENERAL MERCHANDISE OPC  
(hereinafter called contractor)

represented by **CHARLES JULIUS J. RAGUINDIN** as PARTY OF THE SECOND PART.

WHEREAS, the owner is desirous that certain works should be supplied and delivered , namely: PURCHASE OF VARIOUS OFFICE SUPPLIES FOR 3<sup>RD</sup> QUARTER C.Y. 2025 has accepted the bid by the Bidder/Supplier for the supply and completion of such works, for the amount of Three Hundred Thousand Eight Hundred Forty Five Pesos (300,845.00).

The whole works comprised in the contract shall be completed within 15 calendar days, in accordance with the provisions of the Bid Documents.

The contractor, at his own proper cost expenses shall fully and faithfully perform all work, furnish all the materials, equipment and labor necessary for the supply and delivery consisting of the following items involved:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT BID PRICE	TOTAL
1	Air Freshener (280ml/150g)	10	can	250.00	2,500.00
2	Air Freshener (Gel) 180gm	13	bot	350.00	4,550.00
3	Air Freshener (Spray)Lemon 300ml	8	bot	350.00	2,800.00
4	Alcohol (Spray) 250ml	7	bot	180.00	1,260.00
5	Alcohol Ethyl (1L Pump)	1	bot	400.00	400.00
6	Alcohol Ethyl (Gallon)	4	gal.	600.00	2,400.00
7	Ball Pen (Fine) Black Pilot	18	pc.	35.00	630.00
8	Ball Pen (HIBW) (Black)	231	pc.	10.00	2,310.00
9	Ballpen (Faber Castel)	30	pc.	20.00	600.00
10	BallPen (Regular) Black	35	pc.	10.00	350.00
11	Bathroom Deodorizer	13	pc.	85.00	1,105.00
12	Battery (2A)	55	pc.	45.00	2,475.00
13	Battery (3A)	55	pc.	55.00	3,025.00
14	Battery 9.0 V (for Microphone)	2	pc.	200.00	400.00
15	Bleach (1 Gal ) Zonrox	1	gal.	300.00	300.00
16	Bleach (White 100ml)	1	bot	70.00	70.00


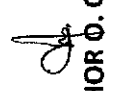

JOSE A. REBULTAN, JR.

MELCHOR O. QUINTO, JR.

CHARLES J. RAGUINDIN

DANTE DEXTER A. AGATEP

17	Bond Paper (A3) Substance 20	1	ream	485	485.00
18	Bond Paper (Letter) (Subs. 20)	4	ream	240.00	960.00
19	Brown Envelope (Short)	10	pc.	10.00	100.00
20	Certificate holder A4	4	pc.	80.00	320.00
21	Clip, Backfold, All Metal, Clamping: 40mm (1.6") 12pcs.	4	box	65.00	260.00
22	Computer Cartridge (LX300+)	2	pc.	300.00	600.00
23	Correction Tape (5mm x 9m)	71	pc.	50.00	3,550.00
24	Data File Box (Black)	1	pc.	300.00	300.00
25	Detergent Powder (1Kg)	2	kg.	135.00	270.00
26	Dishwashing Liquid Branded	3	bot	150.00	450.00
27	Dish Washing Liquid (1L)	16	bot	65.00	1,040.00
28	Disinfectant Spray (170g)	7	bot	400.00	2,800.00
29	Disinfectant Spray(340g)	22	can	600.00	13,200.00
30	Door Mat (Cloth)	4	pc.	80.00	320.00
31	Double Sided Tape (1")	7	pc.	60.00	420.00
32	Duct Tape (Gray, Red, Blue, Black)	5	pc.	100.00	500.00
33	Dust Pan (Medium)	1	pc.	90.00	90.00
34	Eraser (Staedler)	1	pc.	50.00	50.00
35	Eraser Plastic/Rubber	2	pc.	10.00	20.00
36	Expandable Envelope (Rubberized Tie)	21	pc.	55.00	1,155.00
37	Extension Outlet w/ Switch	1	unit	400.00	400.00
38	Fabric Softener	2	bot	280.00	560.00
39	Face Mask (KN95) WHITE (10pcs. per box)	4	box	60.00	240.00
40	Fastener (Small)	18	box	85.00	1,530.00
41	File Box w/ Cover	3	pc.	500.00	1,500.00
42	File Organizer (Plastic) (3-Shelves)	1	pc.	400.00	400.00
43	Flash Drive (64gb)	1	pc.	800.00	800.00
44	Floor Mop (Squeegee)	1	pc.	500.00	500.00
45	Floor Mop (Tornado)	2	pc.	800.00	1,600.00
46	Folder (A4)	25	pc.	12.00	300.00
47	Folder (Expandable) (Green)	28	pc.	35.00	980.00
48	Folder (Expandable) (Red)	30	pc.	35.00	1,050.00
49	Folder (Expandable) (White)	7	pc.	35.00	245.00
50	Folder (Long)	380	pc.	12.00	4,560.00
51	Folder (Short)	15	pc.	10.00	150.00
52	Gel Pen (.5) (Green)	16	pc.	30.00	480.00
53	Glass Cleaner (500ml)	6	bot	250.00	1,500.00
54	Glue (130g)	2	bot	100.00	200.00
55	Glue (240g)	4	bot	185.00	740.00
56	Glue (473g)	1	bot	350.00	350.00
57	Hand Glovers (Rubberized)	31	pair	130.00	4,030.00
58	Hand Gloves (Ordinary) Latex	1	box	400.00	400.00
59	Hand Sanitizer (1L)(Gel)(Pump)	1	bot	350.00	350.00
60	Hand Soap (1000ml)	1	bot	200.00	200.00
61	Hand Soap (Gal)	2	gal.	350.00	700.00
62	Highlighter Pen	1	pc.	45.00	45.00
63	Ink (Epson 001) (Black) BIG Bottle	11	pc.	875.00	9,625.00
64	Ink (Epson 001) (Cyan)	12	pc.	575.00	6,900.00
65	Ink (Epson 001) (Magenta)	10	pc.	575.00	5,750.00
66	Ink (Epson 001) (Yellow)	12	pc.	575.00	6,900.00
67	Ink (Epson 003) (Black)	40	pc.	420.00	16,800.00
68	Ink (Epson 003) (Cyan)	24	pc.	450.00	10,800.00
69	Ink (Epson 003) (Magenta)	26	pc.	450.00	11,700.00
70	Ink (Epson 003) (Yellow)	26	pc.	450.00	11,700.00
71	Ink (Epson 664) (Black)	2	pc.	450.00	900.00
72	Ink Epson (008) - Black	11	bot	1,500.00	16,500.00
73	Ink Epson (008) - Cyan	9	bot	1,300.00	11,700.00
74	Ink Epson (008) - Magenta	9	bot	1,300.00	11,700.00
75	Ink Epson (008) - Yellow	9	bot	1,200.00	10,800.00
76	Keyboard Wireless w/ Mouse	1	pc.	1,500.00	1,500.00
77	Linen Paper Board (A4 White)	72	pack	80.00	5,760.00
78	Mouse Pad	1	pc.	130.00	130.00
79	Muriatic Acid (500ml)	3	bot	300.00	900.00
80	Paper Clip Stainless	1	box	65.00	65.00
81	Pencil (Staedler)	2	pc.	65.00	130.00
82	Permanent Marker (Black)	23	pc.	60.00	1,380.00
83	Photo Paper Sticker (Glossy, 50 sheets)	6	pack	380.00	2,280.00
84	Post - It Pad (2x3)	10	pad	45.00	450.00

 <b>JOSE A. REBUTAN, JR.</b> BAC Chairman	85	Post it Pad (3x3)	8	pad	55.00	440.00
	86	Post-It Pad (1/8)	5	pad	40.00	200.00
	87	Puncher (IID)	1	pc.	250.00	250.00
	88	Push Pin	2	box	55.00	110.00
	89	Record Book (300pp)	8	pc.	110.00	880.00
	90	Record Book (500pp)	5	pc.	130.00	650.00
	91	Ruler (Metal)	2	pc.	85.00	170.00
	92	Scotch Tape 2" (48mm x 200m)	7	pc.	45.00	315.00
	93	Sign Pen ( Hi-Tech Point V10 Grip)	43	pc.	110.00	4,730.00
	94	Signing Pen (1.0)(Black)	12	pc.	110.00	1,320.00
	95	Signing Pen (1.0)(Blue)	2	pc.	110.00	220.00
	96	Soft Broom	8	pc.	340.00	2,720.00
	97	Sponge	6	pc.	30.00	180.00
	98	Stamp Pad No. 1	2	pc.	100.00	200.00
	99	Staple Wire #0013(23/13)	6	box	100.00	600.00
	100	Stapler w/ Remover Max # 35	10	pc.	370.00	3,700.00
	101	Sticker Paper (A4) Matte	2	pack	130.00	260.00
	102	Sticker Paper (A4, Glossy)	11	pack	130.00	1,430.00
 <b>MELCHOR O. QUINTO, JR.</b> BAC Secretariat	103	Surface Cleaner (VS1) (250 ml)	4	bot	250.00	1,000.00
	104	Tissue (3ply)	80	roll	55.00	4,400.00
	105	Tissue Pull Ups	52	box	80.00	4,160.00
	106	Toilet Bowl Cleaner	15	bot	150.00	2,250.00
	107	Toilet Brush	1	pc.	50.00	50.00
	108	Trash can (Small)	2	pc.	180.00	360.00
	109	Trash Can (Big)	1	pc.	250.00	250.00
	110	Trash Bag (Large)	46	roll	120.00	5,520.00
	111	Trash Bag (Medium)	33	roll	75.00	2,475.00
	112	Trash Bag (Small)	4	roll	50.00	200.00
	113	Wet Tissue(Big)	27	pack	90.00	2,430.00
	114	White Board Marker (Black)	4	pc.	80.00	320.00
	115	Yellow Paper	2	pad	55.00	110.00
	116	PVC Binding Cover A4	4	pack	300.00	1,200.00
	117	Plastic Ring Binder 25mm A4 size	50	pcs.	150.00	7,500.00
	118	Monoblock Chair	60	pcs.	500.00	30,000.00
						<b>300,845.00</b>
 <b>CHARLES JULIUS J. RAGUNDIN</b> Contractor/Supplier						

  
**DANTE DEXTER A. AGATEP**  
 Municipal Mayor

**THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. The following documents shall deemed to form and be interpreted and construed as part of this agreement, viz:
  - a. Plans
  - b. Specifications and/or Proposal Booklets
  - c. General Conditions and Special Conditions
  - d. Advertisement or Evidence of Publication of Bids Projects
  - e. Contractor's License and Certificate of Renewal
  - f. Certificate of Availability of Funds
  - g. Performance Bond
  - h. Bids and Abstract of Bids
  - i. Issuance of the Award by the HOPE
  - j. Acceptance by the Winning Bidder
  - k. Duly Approved Cost Estimates
  - l. Authority to the Contractor's Representative/Signatory to the Contract
  - m. Delivery Schedule
  - n. Other Pertinent Documents as may be Reasonably Required by Owner
2. In consideration of the payment to be made by the Owner to the contractor are hereinafter mentioned, the contractors hereby covenants with the Owner to Supply, deliver and complete the work in conformity in all respects with the provisions of the contract.
3. The Owner hereby covenants to pay the contractor in consideration of the Supply, deliver and completion of the works, the contract price at the times and in all manner prescribed by the contract and specified in the Bid.
4. The implementing Rules and Guidelines regarding adjustment of Contract Price adopted and approved by the government will be applied in this contract.
5. The contractor warrants that he has not given nor promised to give money or gift to any employee of the Owner to secure this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands the day, month and year first above written.

  
**MELCHOR O. QUINTO, JR.**  
BAC Secretariat

  
**CHARLES JULIUS J. RAGUINDIN**  
Bidder/Supplier


  
**DANTE DEXTER A. AGATEP**  
Municipal Mayor

## ACKNOWLEDGEMENT

BEFORE ME, Notary Public for in the Province of Cagayan personally appeared HON. DANTE DEXTER A. AGATEP with Community Tax Certificate No. 20655351 issued on January 03, 2025 at Lasam, Cagayan and CHARLES JULIUS J. RAGUINDIN with Community Tax Certificate No. 20741968 issued on January 06, 2025 at Lasam, Cagayan known to me to be the same person who executed the foregoing **CONTRACT OF AGREEMENT** and they acknowledged to me that the same is their true act and deed for in behalf of the **PARTIES** they represent.

IN WITNESS WHEREOF, I have hereunto affixed my signature and seal this SEP 08 2025 day of \_\_\_\_\_ at APARAI CAGAYAN.

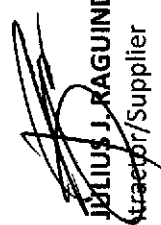
  
JOSE A. REBUTAN, JR.  
BAC Chairman


  
MELCHOR O. QUINTO, JR.  
BAC Secretariat

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CAESAR S. R. CATRAL  
Notary Public  
Notary Seal No. 97-2026  
Roll No. 43285

ISP Lifetime Member No. 013051 - 09/05/2014  
PTR No. 14837086 - 01/02/2025  
MCLE Compliance No. VII-0022733 - 02/21/2025

  
CHARLES JULIUS J. RAGUINDIN  
Contractor/Supplier

  
DANTE DEXTER A. AGATEP  
Municipal Mayor