Appendix 49

PURCHASE ORDER

LGU

Supplier : *ALEJANDRA ENTERPRISES*
Address : *TUGUEGARAO CITY, CAGAYAN*
TIN : _____

P.O. No. : 2025-9-14
Date : 9-12-25
Mode of Procurement : _____
PR No./s

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____
Date of Delivery : _____

Delivery Term : _____
Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	PC All in One	1	79,995.00	79,995.00
		Core i7 1165G7 16GB DDR5-5600 MHz RAM			-
		1TB+256GB SSD			-
		23.8 in FHD MX330 2GB Win 11 Home			-
		MS Office Home & Student			-
		Wireless Keyboard and Mouse Combo			-
					-
2	Unit	Portable Speaker	1	19,995.00	19,995.00
					-
					-
					-
					-
					-
					-
					-
					-
					-
(Total Amount in Words)		NINETY NINE THOUSAND NINE HUNDRED NINETY ONLY			99,990.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ALEJANDRA ENTERPRISES
Signature over Printed Name of Supplier

_____
Date

Very truly yours,

ENGR. DANTE DEXTER A. AGATEP JR.
Signature over Printed Name of Authorized Official

Municipal Mayor
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

_____

_____
Date